RESUME

**Name :**SAMEENA BEGUM

**Mobile :** 6304443969

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CAREER OBJECTIVE:

To prove myself dedicated, worth full and energetic as an Employee in organization, that scopes me to apply my Knowledge and skills and be a member of team that dynamically works towards success and growth of the Organization.

EDUCATIONAL QUALIFICATIONS:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **COURSE** | | **NAME OF THE INSTITUTE** | **UNIVERSITY** | **YEAR** | **PERCENTAGE** |
| MBA  (Financial Management) | Shadan Institute of management studies for girls | Osmania | 2019-2021 | 63 |
| Degree  (B.com) | | Sri Sarada College for Women | Osmania | 2014-2018 | 63 |
| XII | | M.S.Junior College | Telangana Intermediate Board | 2012-2014 | 51.40 |
| SSC | | L.R. Kishore High School | Board of Secondary Education Telangana | 2011-2012 | 5.5 |

TECHNICAL SKILLS:

* Interpersonal Skills
* Financial Skills
* Ms-Office
* Good Communication Skills

**MAIN PROJECT**

* **TITLE** : CASH MANAGEMENT
* **DESCRIPTION**: In a Business anything done financially affects cash eventually. Cash is to a business is what blood is to living body. A business cannot operate without its life-blood cash, and without cash management, there may remain no cash no operator. Cash movement is a business is two-way traffic. Its keeps on moving in and out of business. The inflow and outflow of cash never coincides. Important aspects which is unique to Cash management is a life dimension associated with the moment of cash. Due to the non-sychronicity of cash inflow and outflow, the inflow may be more than outflow or the outflow maybe more than inflow at a particular point of time. Hence, there is a dire need to control its movement through skillful cash management. The primary aim is of cash management is to ensure that there should be enough cash availability when the needs arises, not too much, but never too little.

STRENGTHS:

* Adaptability
* Leadership Qualities
* Time Management
* Quick learner
* Ability to Innovate

PERSONAL DETAILS:

|  |  |
| --- | --- |
| **Name**  **Father's Name**  **Mother Name**  **Date Of Birth**  **Martial Status**  **Gender**  **Languages known**  **Nationality**  **Permanent address** | **:**Sameena Begum  **:** Mohammed Mufeed [Late]  **:** Farzana  : 14-06-1997  : Single  : Female  : English, Hindi, &Telugu  : Indian  : 8-3-228/678/628 ,Karmikanagar,Yousfguda, Hyderabad-500045 |

DECLARATION:

I hereby declare that the above mentioned information is true to the best of my knowledge and belief.

**Signature**

**Date: 0**2/01/2022

SAMEENA BEGUAM

**Place:** Hyderabad.